

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, January 27, 2025
2:15pm – 4:00pm

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819

MEETING CALLED TO ORDER at 2:20pm

CIC Chair: Leslie Alexander

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Nzingha Dugas, Deborah Dixon

Non-Voting Members

- **SLO Coordinator:** Michael Kilivris (*as needed*)
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Equity and Instruction:** Jason Berner
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance: Michael Kilivris, Cole Moyer, Jacki Wright, Jack Wheeler

Guests in attendance: Agustin Palacios, John Sanford, Francis Reyes, Christina Craig-Chardon, Shelley Ruby

CONSENT AGENDA ACTION ITEMS

Agenda: January 27, 2025

Action: Approved, with motion to bundle mirrored courses: ESL-183 and ESL-883N; ESL-186 and ESL-886N; and ESL-189 and ESL-889N.

Motioned: Brianne Ayala

Seconded: Jennifer Griest

All in Favor: No abstentions

Minutes: December 9, 2024

Action: Approved

Motioned: Jennifer Griest

Seconded: Deborah Dixon

All in Favor: No abstentions

NON-CONSENT AGENDA ACTION ITEMS

ETHN-160 Asian American and Pacific Islander Literature

New Course: Degree Applicable, 3 units, 54 hours lecture. Grading option: Student Choice. Distance Education: Both partially and fully online. Requesting Cal-GETC Area 3B and Area 6; CCC GE Area C and Area F; and UC/CSU transfer.

Action: Approved, added Advisory: Eligibility for ENGL-C1000 or ENGL-C1000E

Motioned: Brianne Ayala

Seconded: Najia Azizi

All in Favor: No abstentions

LARAZ-125 Latin American History

Revision: Content review. Update MOIs, MOEs, out of class assignment examples, textbooks, lecture content, and add SLO%s.

Action: Approved

Motioned: Jennifer Griest

Seconded: Deborah Dixon

All in Favor: No abstentions

CIS-101 IT Essentials - Technician Course

Revision: Content review. Update textbook. Add SLO%s.

Action: Approved. Change to class max 35 (from 30) was omitted from the agenda.

Motioned: Jennifer Griest

Seconded: Brianne Ayala

All in Favor: No abstentions

COUNS-103B Ensuring Transfer Success

Revision: Content review. Update course description, MOIs, MOEs, out of class assignment examples, textbooks, and lecture content.

Action: Approved, with additions to SLO percentages. Objectives, grading option to student choice (from letter grade) were omitted from the agenda.

Motioned: Brianne Ayala

Seconded: Deborah Dixon

All in Favor: No abstentions

ESL-183 Writing I

Revision: Content review. Update textbooks.

Action: Approved

Motioned: Jennifer Griest

Seconded: Najia Azizi

All in Favor: No abstentions

ESL-883N Writing I

Revision: Content review. Update textbooks.

Action: Bundled with ESL-183 and approved.

ESL-186 Writing II

Revision: Content review. Update MOE %s.

Action: Approved

Motioned: Najia Azizi

Seconded: Brianne Ayala

All in Favor: No abstentions

ESL-886N Writing II

Revision: Content review. Update MOE %s.

Action: Bundled with ESL-186 and approved.

ESL-189 Writing III

Revision: Content review. Update textbook.

Action: Approved

Motioned: Brianne Ayala

Seconded: Jennifer Griest

All in Favor: No abstentions

ESL-889N Writing III

Revision: Content review. Update textbook.

Action: Bundled with ESL-189 and approved.

ESL-192 Introduction to Essay Writing for ESL Students

Revision: Content review. Update MOE %s.

Action: Approved

Motioned: Jennifer Griest

Seconded: Brianne Ayala

All in Favor: No abstentions

ADJUS-120 Introduction to Administration of Justice

Revision: Content review. Update MOIs, MOEs, out of class assignment examples, textbook, SLOs, and lecture content. Add advisory ENGL-C1000 or C1000E

Action: Approved

Motioned: Brianne Ayala

Seconded: Deborah Dixon

All in Favor: No abstentions

ADJUS-121 Concepts of Criminal Law

Revision: Content review. Update description, MOEs, MOIs, out of class assignment examples, textbooks, lecture content, and SLOs. Add prerequisite ADJUS-120 and advisory ENGL-C1000 or C1000E.

Action: Tabled for lack of time.

DISCUSSION ITEMS

There were no discussion items.

PRESENTATIONS FROM THE PUBLIC

Jason Berner spoke about the division representatives on CIC representing old divisions that no longer exist and approval structures in eLumen that don't reflect current pathways/divisions. It was suggested that Academic Senate discuss realigning division representation on committees with pathways.

ADJOURNMENT

The meeting adjourned at 4:01pm. The next meeting is scheduled for February 10, 2025

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN